The Post-Secondary Enrollment Options (PSEO) Program, created by the Ohio General Assembly in 1989, permits high school students to complete college course work for high school and/or college credit.

**BENEFITS**

The benefits for a high school student participating in this program at Defiance College include:

1. The expansion of the high school curriculum through more challenging and in-depth courses;
2. The opportunity to earn college credit while in high school;
3. The personal enrichment and growth that one can experience at an established private liberal arts college in Northwest Ohio;
4. The experience of interacting with college students and participating in a college atmosphere.

**CHALLENGES**

The challenges for a high school student participating in this program at Defiance College include:

1. The increased responsibility for learning and good time management skills to balance the demands of both high school and college course work;
2. The heightened academic expectations of college course work;
3. Learning to interact with college age students and college professors;
4. Schedule conflicts with extracurricular high school activities and part-time employment;
5. The potential impact of college course work on high school grade point average and class rank.

Students are expected to perform at the same level as the College’s regularly admitted students.

**CRITERIA FOR ELIGIBILITY**

<table>
<thead>
<tr>
<th>YEAR</th>
<th>CLASS RANK</th>
<th>GPA</th>
<th>ESSAY/INTERVIEW*</th>
<th>COURSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman</td>
<td>Top 10%</td>
<td>4.0</td>
<td>yes</td>
<td>100 level only</td>
</tr>
<tr>
<td>Sophomore</td>
<td>Top 25%</td>
<td>3.75</td>
<td>yes</td>
<td>100 level only</td>
</tr>
<tr>
<td>Junior</td>
<td>Top 35%</td>
<td>3.50</td>
<td>no</td>
<td>100 level or higher</td>
</tr>
<tr>
<td>Senior</td>
<td>Top 35%</td>
<td>3.50</td>
<td>no</td>
<td>100 level or higher</td>
</tr>
</tbody>
</table>

*All freshman and sophomore applicants must interview with the College’s Provost and the PSEO program coordinator as part of the application process. Essay will be written on campus, with topic given upon arrival.

In addition, students shall:

1. have the written approval of their parent or guardian;
2. be attending full-time at a high school in the State of Ohio.

State of Ohio Department of Education amended Substitute House Bill 282, effective October 1, 1999: “(F) A requirement that a student may not enroll in any specific college course through the program if the student has taken high school courses in the same subject area as that college course and has failed to attain a cumulative grade point average of at least 3.0 on a 4.0 scale, or the equivalent, in such completed high school courses.”

**ENROLLMENT**

A student participating in the PSEO Program of Defiance College may enroll for **two courses per semester** in any fall or spring semester. Course pre-requisites must be met, and enrollment is permitted on a space-available basis in regular college courses. Students must have college, parental, and high school permission to enroll for each semester.

**COLLEGE CREDIT**

Full college credit will be awarded for all courses satisfactorily completed according to the College’s established requirements and procedures. Courses completed will be applied toward degree requirements if the student enrolls at Defiance College after high school graduation.

**PSEO OPTIONS**

The student must select only one of the following options for admission to the PSEO Program, and the
decision may not be changed once the application has been submitted to Defiance College. The student cannot combine the two options.

**OPTION A:** This option permits eligible students to enroll in college courses for college credit. Students electing this option will be required to pay all costs incurred, including tuition, books, materials, and fees. A cost of the prevailing tuition rate per credit hour will be charged. Tuition and special fees are due and payable in full on or before Registration Day (the first day of the semester). The school district will determine if high school credit will be awarded for the college course(s) completed under this option. Your grades will not be calculated into your high school grade point average.

**OPTION B:** This option permits eligible students to enroll in two college courses per semester for college and high school graduation credit. The college will furnish all textbooks associated with the course(s). The home school district will pay the college tuition, fees, books, and materials from its state basic aid allocation. College grades will be calculated into the student’s high school grade point average.

**HOMESCHOoled STUDENTS:**
Homeschooled students need to be accepted by Defiance College then apply to the Ohio Department of Education for funding. The funding application deadline is June 15th. Students will need a representative of Defiance College to sign the ODE funding application to verify acceptance. The student must also attach the letter from the superintendent of their local school district excusing them from the State’s compulsory attendance law or have the superintendent sign the ODE funding application.

**APPLICATION DEADLINES**
The deadlines for application for admission to Defiance College to participate in the Post-Secondary Enrollment Options Program are as follows:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2014</td>
<td>August 15, 2014</td>
</tr>
<tr>
<td>Spring 2015</td>
<td>December 1, 2014</td>
</tr>
</tbody>
</table>

**APPROVAL**
In accordance with Senate Bill 140, Defiance College retains the final right of approval for admission decisions of the PSEO Program.

**APPLICATION PROCEDURES** - submit to DC Admissions Office
1. Defiance College’s PSEO Program application signed by student, parent/guardian and high school guidance counselor;
2. an official high school transcript stating cumulative grade point average and class rank;
3. a copy of the school district’s “Intent to Participate in the Post-Secondary Enrollment Options Program” form, completed by the student, parent/guardian and high school guidance counselor;
4. DC Course Eligibility Form completed by high school guidance counselor;
5. freshman and sophomore students must complete an impromptu essay on campus, and interview with DC’s Provost and the PSEO program coordinator.

**NOTIFICATION OF ADMISSION DECISION AND REPORTING OF GRADES**
Upon completion of the PSEO Program application procedures, the Office of Admissions will respond with the admission decision and instructions immediately by letter to the student. Copies of the letter will be sent to the parent or guardian, high school guidance counselor, and area coordinator.

Within ten days of the start of the semester, the College’s registrar will send a letter of enrollment notice to the high school guidance counselor and the superintendent of instruction for the State of Ohio. Upon the completion of the semester, the College’s registrar will send a grade report to the high school guidance counselor. The student may check grades online and/or request (at no cost) for a grade report to be sent to their home address. If an official college transcript is requested there is a $5.00 fee.

**Questions:** Contact DC’s Office of Admissions at 419-783-2359.
DEFIANCE COLLEGE
APPLICATION FOR POST-SECONDARY ENROLLMENT OPTIONS PROGRAM

INSTRUCTIONS
Type or print in ink. Return the application form, complete with all required signatures, along with an official high school transcript to:

Defiance College
Office of Admissions/Post-Secondary Enrollment Coordinator
701 North Clinton Street
Defiance, OH 43512

PERSONAL INFORMATION
Name ______________________________________
First Middle Last
Address ______________________________________
City __________________ State ____ Zip Code ________
Telephone # (_____)____________________ E-Mail _______________________

Social Security Number____________________ Date of Birth ____________
(This social security number will be printed on student enrollment forms sent to the Ohio Department of Education.)
Ethnic Background (optional) __________________

ACADEMIC INFORMATION
Please check the semester for which you are applying:

___ Fall 2014 (Deadline August 15, 2014)
___ Spring 2015 (Deadline December 1, 2014)

Please list the course name, course number, and time for each course in which you wish to enroll. Attach additional sheet if needed. Only two classes per semester allowed.

Fall 2014
SECTION COURSE TITLE STARTS ENDS DAYS
1.______________________________________________________________

2.______________________________________________________________

Spring 2015
SECTION COURSE TITLE STARTS ENDS DAYS
1.______________________________________________________________

2.______________________________________________________________
EDUCATIONAL HISTORY
Name of High School ____________________________________________

Expected Graduation Date _______________________________________

School District ________________________________________________

Have you attended Defiance College previously? ___No ___Yes

If yes, your DC ID number _________________________________

PARENT OR GUARDIAN APPROVAL
I hereby certify that I approve my son/daughter/dependent to participate in the PSEO Program of Defiance College.

Name of Parent/Guardian (print) ____________________________

Signature of Parent/Guardian __________________________

Date __________________________

SECONDARY SCHOOL REPORT
I have attached the student’s official high school transcript to this application form. I verify that after _____ semesters, the student’s cumulative grade point average is _____ on a _____ point scale, and the student’s class rank is _____ in a class of _____.

Signature of Guidance Counselor __________________________

Date __________________________

PARTICIPATION FORM
My guidance counselor has attached a copy of the participation form of my local school district indicating that I have received the appropriate counseling and that I fully understand my responsibilities.

APPLICANT STATEMENT
I certify that the information given on this application is complete and accurate to the best of my knowledge, and that I have been counseled by my high school on the benefits and risks associated with the PSEO Program. I understand that all transcripts and other documents submitted to Defiance College in support of my application become the property of Defiance College. I understand that any misrepresentation of information on this form could render me subject to immediate dismissal from Defiance College. I am selecting the following option:

_____ Option A: Tuition, books and fees paid by the student. Student must request transcript to be sent to high school, if high school credit is desired and approved.

_____ Option B: Student’s home school district pays tuition/fees and college furnishes textbooks. I understand that a transcript of my grades will be sent to an appropriate official at my high school, because Option B includes high school and college credit for courses completed and grades will be calculated into my high school grade point average.

Signature of Applicant __________________________

Date __________________________

Defiance College admits students regardless of race, color, religion, gender, age, national and ethnic origin, disability, or sexual orientation.

Revised: February 20, 2014
DEFIANCE COLLEGE
COURSE ELIGIBILITY FORM

This form is to determine possible number of semester hours that may be taken at Defiance College. The limit is two classes per semester.

1. High school student’s name _______________________________________
2. High school attending ____________________________________________
3. List any other college the student has attended or plans to attend during this school year and list courses and hours taken or to be taken in a future semester __________________________________________________________
4. Carnegie Units available at the high school for the year ______
5. Carnegie Units student has scheduled at the high school for the year ______ =
6. Carnegie Units available under option B (available H.S. units minus ______ scheduled H.S. units ) ______ x5
7. Carnegie Units available under option B x 5 = possible semester hours at post-secondary institution for the year ______

Signature of Student ____________________  Signature of Guidance Counselor ____________________

__________________________
Date

**The high school guidance counselor needs to complete this form. Please return this form to Defiance College with the application for the Post-Secondary Enrollment Options program.**