



<p><u>For RO use only.</u></p> <p>Withdrawal Date: _____</p> <p>Date Changed: _____</p> <p>Initials: _____</p> <p>Notified: _____</p> <p>_____ hours to _____ hours</p>

DROP/ADD or WITHDRAW FROM A COURSE(S)

Changing enrollment status may affect financial aid, athletic eligibility, and/or health insurance eligibility.

Student Name: _____ Student ID: _____

Student Athlete? yes no Receiving Veteran Benefits? yes no

Semester: Fall Spring SS I SS II All Summer

COURSE(S) to DROP or WITHDRAW

(Courses can be dropped until the Thursday of the first week of the semester. After that date you can withdraw from a course. A “W” will show on your transcript, but this does not affect your gpa.)

Course # and Section	Course Name	Hours	Instructor Name
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

COURSE(S) TO ADD

(You may add a course until the Thursday of the first week of the semester. After that date, you need permission of the instructor to add the class.)

Course # and Section	Course Name	Hours	Instructor Signature (only necessary if past 1st Thurs of semester)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Advisor Signature _____ Date _____

Overload approval (17 hours or more) required by Registrar _____

Please return this form to the Registrar’s Office.