

## Petition for Pass-Fail Grading

Date \_\_\_\_\_

Student Name \_\_\_\_\_ Student ID# \_\_\_\_\_

Major \_\_\_\_\_

Course # \_\_\_\_\_ Course Title \_\_\_\_\_

Instructor Name \_\_\_\_\_ Semester \_\_\_\_\_

### Requirements for electing to be graded by the P-F grading system:

- ❖ **After declaring a major**, students may register for a total of **twelve (12) semester hours or four (4) courses** for which they choose to be graded pass/fail.
- ❖ This request is limited to one course per semester, and must be **outside of major field**.
- ❖ The course must be numbered **above 119**.
- ❖ A “**P**” grade is defined as “**C**” **level or above** and does not count in the grade point average.
- ❖ An “**F**” grade DOES count in the average. (Receiving a “**C-**, **D+**, **D**, or **D-**” in the course is the same as an “**F**” using the P-F option.)
- ❖ The student must request the P-F option **before the end of the 2<sup>nd</sup> week of classes**.
- ❖ Students who elect the P-F option are not identified to the instructor.
- ❖ A course that is normally graded P-F for the entire class does not count for the purpose of this option.

Questions should be directed to the Registrar’s Office.

**Return to: Registrar’s Office, Serrick Center, room 204.**