Reserving space on campus is easy as 1, 2, 3…

1. Start by going to the booking website at https://defiance.edu/mrbs
2. Look up the date/space that you wish to reserve to make sure it is not already taken
3. Contact Steffanie Brumett via email or phone to reserve the space.

Make sure to tell her about your set-up and any tables and chairs you may need.

If you are in need of speakers, a microphone, a projector or more, contact our AV Coordinator, Matt Slawinski.

Below you will find a small sample of what is available from our department.

Please contact Matt to make your arrangements.

- Microphone (Wireless/Plug-in)
- Projector
- Laptop
- Extension Cords
- Portable Screen
- Cart with TV and DVD Player
- Portable Speakers
- Receivers

CONTACT INFORMATION

Steffanie Brumett  
Space Reservation  
sbrumett@defiance.edu  
419-783-2585

Matt Slawinski  
Equipment Request  
mslawinski@defiance.edu  
419-783-2615