



**DEFIANCE COLLEGE**  
To Know ♦ To Lead ♦ To Serve ♦ To Understand

**MEAL PLAN CHANGE REQUEST FORM**

**Meal Plan Rates (2018-2019):**

<u>19 Meal Plan:</u>	(Unlimited meals + \$50/semester munch money)	<b>\$2,320 per semester / \$4,640 / year</b>
<u>14 Meal Plan:</u>	(14 meals/week + \$150/semester munch money)	<b>\$2,320 per semester / \$4,640 / year</b>
<u>10 Meal Plan:</u>	(10 meals/week + \$225/semester munch money)	<b>\$2,320 per semester / \$4,640 / year</b>

- A. **Meal Plan Changes:** Meal plan changes must be received in writing by June 15, 2018 for Fall semester 2018 and by November 15, 2018 for Spring semester 2019. Requests for changes will not be accepted after this deadline.
- B. All undergraduate residential students shall be required to participate in the meal plan.
- C. Students shall be billed a board charge as set by the Board of Trustees and administered through the Business Office.
- D. The meal plan license shall be void during Thanksgiving Break, Winter Break and Spring Break when dining services are not in operation.
- E. Exceptions may be granted, at the discretion of the Dean of Students or their designee, based upon the following criteria.
  - A. Medical condition exists which requires a specific diet that Dining Services *cannot meet* (will require a consultation between the student and Director of Dining Services). A signed doctor's notice stating the specifics of the condition is required.
  - B. An extraordinary circumstance that, in the judgment of the Dean of Students or designee, warrants a release from the meal plan.

**REFUND POLICY:**

- A. By signing this license, the student agrees to pay Defiance College duly prescribed charges for their chosen meal plan during the term of the license at the time scheduled by the College.
- B. A pro-rated refund of unused meal plan charges, as determined by the Business Office, will be credited to the student's account upon completion of the withdrawal process. The amount of the refund is based upon the official date of withdrawal. Notification of withdrawal must be made in writing to the Registrar and Office of Student Life by the student.
- C. Refunds will not be granted if the student is required to leave college for disciplinary and/or academic reasons.

\_\_\_\_\_  
Student Name (please print)                      Date

\_\_\_\_\_  
Student ID Number

\_\_\_\_\_  
Student Signature                                      Date

\_\_\_\_\_  
Student Cell Phone

\_\_\_\_\_  
Current Meal Plan

\_\_\_\_\_  
Desired Meal Plan

\_\_\_\_\_  
Start Date of Requested Change  
(Immediately or the Following Semester)